

Employers Careers Portal

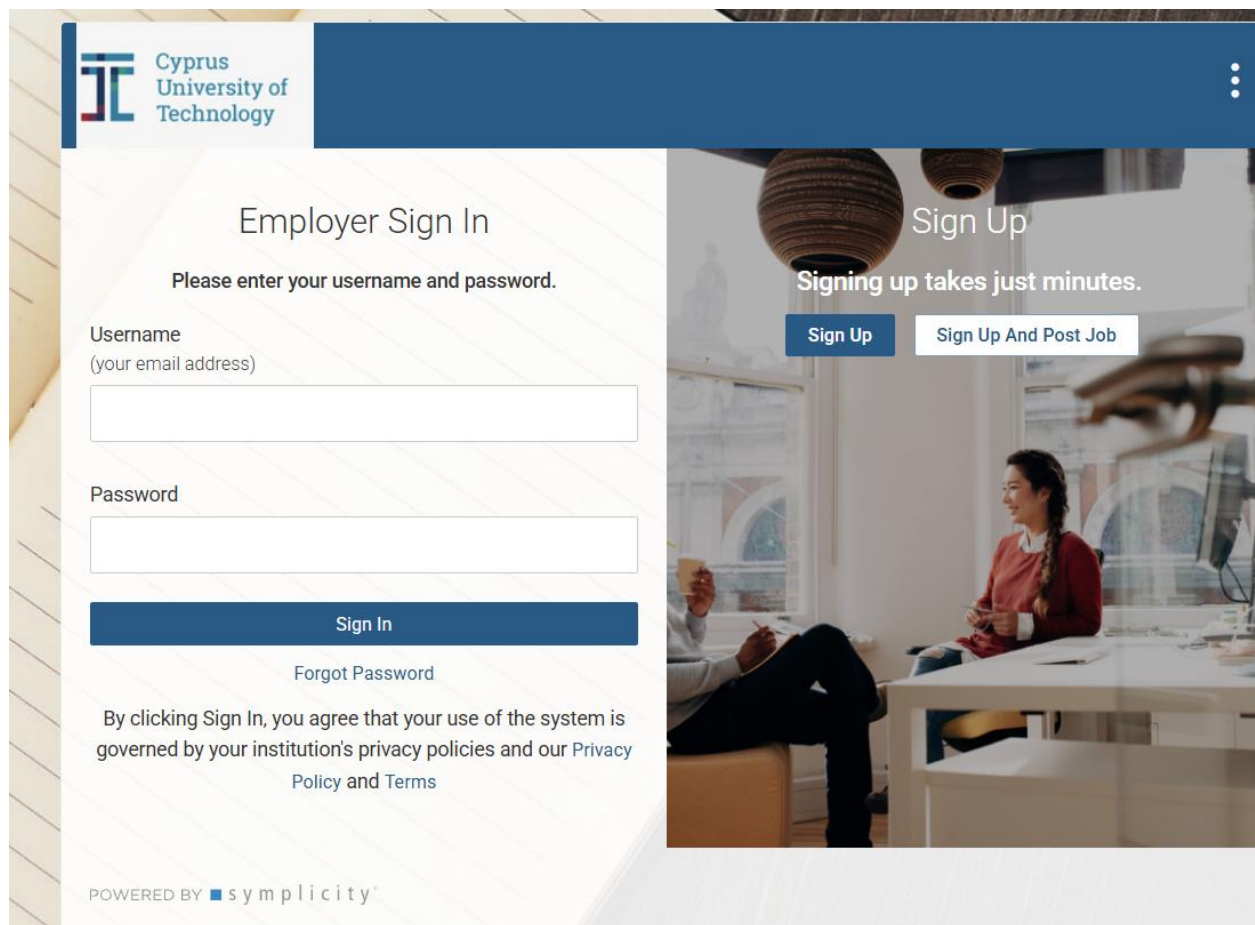
Login to the Platform via your Laptop/PC

Open your Favorite web browser and navigate to:

<https://cut-csm.symplicity.com/employers>

You will be prompted to login: Enter your email address and password and click on “**Sign In**”.

Click on “**Forgot Password**” to reset your password if you do not remember it.



The screenshot displays the 'Employer Sign In' and 'Sign Up' interface. The top header features the Cyprus University of Technology logo and a blue navigation bar. The main content area is split into two sections. The left section, titled 'Employer Sign In', prompts users to enter their username (email address) and password, with a 'Sign In' button and a 'Forgot Password' link. The right section, titled 'Sign Up', states 'Signing up takes just minutes.' and includes 'Sign Up' and 'Sign Up And Post Job' buttons. A background image of two people in a modern office setting is visible on the right. The footer indicates the platform is 'POWERED BY symplicity'.

Cyprus University of Technology

Employer Sign In

Please enter your username and password.

Username
(your email address)

Password

Sign In

[Forgot Password](#)

By clicking Sign In, you agree that your use of the system is governed by your institution's privacy policies and our [Privacy Policy and Terms](#)

POWERED BY **symplicity**

Sign Up

Signing up takes just minutes.

Sign Up **Sign Up And Post Job**

Update Your Company's Profile

It's important for employers on to keep their company profile updated because it directly affects **visibility, credibility, and engagement with students**

Review and update your organization's profile to ensure your profile is accurate and complete.

Employers have the option of adding YouTube videos to their profile. These videos are displayed in the Videos section of the employer profile for students. If the employer has more than one YouTube video in their profile, they show in the order they were added. Students have a carousel to scroll through when there is more than one video in an employer's profile.

Edit the information as needed and press **"Save"** to confirm your changes.

The screenshot shows the 'Employer Profile' page of the Cyprus University of Technology. The left sidebar contains navigation links: Home, Employer Profile (highlighted with a red box), Jobs, OCR, Events, Surveys, Calendar, My Account, and Give us Feedback. The main content area is titled 'Home / Employer Profile' and features a 'Save' button at the top. Below the button, a note states '* indicates a required field'. The 'Basics' section includes a 'Name' field with the value 'John Organization' and a note to contact the office for name changes. The 'Overview *' section contains a text area with the description: 'We are an artificial intelligence company dedicated to helping organizations innovate, automate, and make smarter decisions through advanced AI solutions. By combining machine learning, generative AI, data analytics, and intelligent automation, we develop secure, scalable, and user-centric technologies that solve real business challenges.' The 'Industry *' section has a dropdown menu with the selected value 'Accounting Services' and other visible options 'Advertising, Marketing, and Public Relations' and 'Aerospace'.

 Cyprus University of Technology

Home / Employer Profile

Home

Employer Profile

Jobs

OCR

Events

Surveys

Calendar

My Account

Give us Feedback

Save

* indicates a required field

Basics

Name

Please contact our office to request changes to the name of your organization.

John Organization

Overview *

Describe your organization, including your purpose, values and culture.

We are an artificial intelligence company dedicated to helping organizations innovate, automate, and make smarter decisions through advanced AI solutions. By combining machine learning, generative AI, data analytics, and intelligent automation, we develop secure, scalable, and user-centric technologies that solve real business challenges.

Industry *

Select the industries your organization belongs to.

Accounting Services

Advertising, Marketing, and Public Relations

Aerospace

Update your Info

Now is a good time to review your information and update it as necessary.

1. Click on “My Account”
2. Press “Personal Info”



Cyprus University of Technology

- Home
- Employer Profile
- Jobs
- OCR
- Events
- Surveys
- Calendar
- My Account**
- Personal Info**
- Password/Preferences
- Content Library

Give us Feedback

Home / My Account / Personal Profile

account

Personal Profile

Password/Preferences

Document Library

Submit

Cancel

* indicates a required field

Please provide as much information as possible

Salutation

(Mr., Mrs., Ms., etc)

Picture

Choose Image

Full Name *

Enter the contacts full name (first middle last)

John Don

Post a Job

On the left-hand navigation menu, click on “Jobs”, then “Job Posting” and the “Post a Job”



Cyprus
University of
Technology

[Home](#)
[Employer Profile](#)
[Jobs](#)
[Job Postings](#)
[Student Resumes/Applications](#)
[Job Shadow](#)
[Archived Jobs](#)
[CF Jobs](#)
[Publication Requests](#)
[OCR](#)
[Events](#)
[Surveys](#)
[Calendar](#)
[My Account](#)
[Give us Feedback](#)

Job Postings

[Job Postings \(non-OCR\)](#) [Student Resumes/Applications \(non-OCR\)](#) [Job Shadow](#) [Ar](#)

Keywords
(searches job title, ID, description, and organization name: min. 3 characters).

Contact Name

[Search](#) [Clear](#) [More Filters](#)



No Records Found

[Post A Job](#)

Fill out all the required fields and submit the form for approval. The job posting will be in the “Not approved” state. Once approved, you will receive an email notification.

 Employer Profile

 **Jobs**

 Job Postings

 Student Resumes

 Job Shadow

 Archived Jobs

 CF Jobs

 Publication Requests

 OCR

 Events

 Career Outcomes

 Surveys

 Calendar

 Account

 Give us Feedback

Keywords
(searches job title, ID, description, and organization name: min. 3 characters).

Contact Name

Search

Clear

More Filters

Post A Job

1 result

IT administrator

NOT APPROVED

Full Time

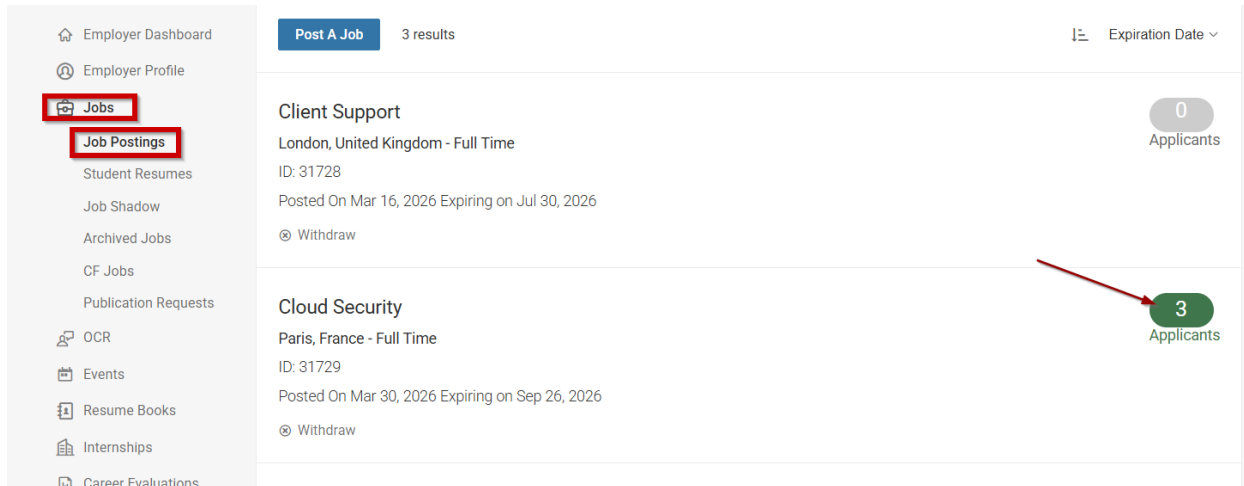
ID: 145

Posted On Sep 12, 2023 Expiring on Sep 27, 2023

 Withdraw

Viewing Job Applicants

The “Applicant” field displays number of applicants for this position. To view the CVs of the applicants for this position, click on the number. You may also click on “Student Resume” in the left-hand navigation menu to view CVs of all positions posted by your organization.



The screenshot displays the Employer Dashboard interface. On the left is a navigation menu with the following items: Employer Dashboard, Employer Profile, Jobs, Job Postings, Student Resumes, Job Shadow, Archived Jobs, CF Jobs, Publication Requests, OCR, Events, Resume Books, Internships, and Career Evaluations. The 'Jobs' and 'Job Postings' items are highlighted with red boxes. The main content area shows a list of job postings. At the top, there is a 'Post A Job' button and a '3 results' indicator. A filter icon and 'Expiration Date' dropdown are also present. The first job listing is 'Client Support' in London, United Kingdom - Full Time, with ID: 31728, posted on Mar 16, 2026, and expiring on Jul 30, 2026. It has 0 applicants. The second job listing is 'Cloud Security' in Paris, France - Full Time, with ID: 31729, posted on Mar 30, 2026, and expiring on Sep 26, 2026. It has 3 applicants. A red arrow points to the '3 Applicants' button for the 'Cloud Security' job.

Job Title	Location	Full Time	ID	Posted On	Expiring on	Applicants
Client Support	London, United Kingdom	Full Time	31728	Mar 16, 2026	Jul 30, 2026	0
Cloud Security	Paris, France	Full Time	31729	Mar 30, 2026	Sep 26, 2026	3

You will see all applicants. To download the CV of an applicant, click on “Resume”

Employer Dashboard

Employer Profile

Jobs

Job Postings

Student Resumes

Job Shadow

Archived Jobs

CF Jobs

Publication Requests

OCR

Events

Resume Books

Internships

Career Evaluations

Surveys

Networking

Calendar

My Account

Live User Support

Search

Clear

More Filters

☐ Batch Options ▾

☐ **Shirlee Abbey**

Submitted on Apr 26, 2026

Rank:

Select ▾

Resume

☐ **Jack Abbott**

Submitted on Jun 23, 2026

Rank:

Select ▾

Profile Resume

☐ **Arlan Abramamovh**

Submitted on Jun 23, 2026

Rank:

Select ▾

To generate a CV book (PDF file containing all the CVs), follow the steps below. You may also download an individual CV by click on the “Resume” button for each applicant.

1. Check to select all CVs
2. Click on the down arrow next to Batch options
3. Click on “Generate Book”

Employer Dashboard

- Employer Profile
- Jobs
- Job Postings
- Student Resumes**
- Job Shadow
- Archived Jobs
- CF Jobs
- Publication Requests
- OCR
- Events
- Resume Books
- Internships
- Career Evaluations
- Surveys
- Networking
- Calendar
- My Account
- Live User Support

Search Clear More Filters

1 ☒ 2 Batch Options 3 selected

Save As Excel

☒ Generate Book 3

Set Status...

Rank: Select

Resume

☒ Jack Abbott

Submitted on Jun 23, 2026

Rank: Select

Profile Resume

☒ Arlan Abramamovh

Submitted on Jun 23, 2026

Rank: Select

Click on “Submit Request”

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Books

tips

Evaluations

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ount

Enter an optional name for this publication:

Job Applicants Packet

CC this packet, use comma to separate email addresses:

Which document types to include in the packet?

☒ Resume ☐ Cover Letter ☐ Unofficial Transcript

☐ Writing Sample ☐ Other ☐ Passport ☐ Internship Hours

To decrease PDF generation time, please select one of the following Table of Contents options:

☒ Include in front of publication (without page numbers)

☐ Include in back of publication (without page numbers)

☐ Separate PDF (with page numbers)

To avoid overly large files publications are split after certain number of pages. You may modify that number here:

100

Submit Request

Cancel

Click on “Table of Contents” to view and download the CV book

The screenshot displays a web application interface. On the left is a sidebar menu with the following items: **Jobs** (highlighted with a red box), Job Postings, Student Resumes, Job Shadow, Archived Jobs, CF Jobs, **Publication Requests** (highlighted with a red box), OCR, Events, Resume Books, Internships, Career Evaluations, Surveys, Networking, Calendar, and My Account. The main content area is titled 'JOB Postings' and contains tabs for 'Applications (non-OCR)', 'Multi-School Postings (Paid)', 'Job Shadow', and 'Archived Jobs'. A blue information banner states: 'To save a document, right-click the PDF icon and select **Save Target As...** Or **Save Link As...**'. Below this, it says '1 result'. The result is a 'Job Applicants Packet' with a 'COMPLETE' status. Underneath, it lists 'Resume Packet' and 'Expiring on Jul 14, 2026'. At the bottom of the result card, there is a 'Table of Contents' link with a PDF icon, which is pointed to by a red arrow, and a 'Delete' button. The footer of the main area says 'POWERED BY ■ simplicity'.